



Strathmore
PRIMARY SCHOOL No.4612

Strive to Achieve

STUDENT ENROLMENT POLICY

PURPOSE

All children enrolling at Strathmore Primary School are entitled to a smooth transition into their early educational environment. At Strathmore Primary School we strive to ensure that all children become an integral part of our school community with minimum disruption coupled with maximum support.

Strathmore Primary School has a responsibility to enroll all children in their catchment area.

We believe that the placement of an enrolment ceiling at Strathmore Primary School enables the maximisation of learning and recreational facilities whilst continuing to maintain a safe school environment.

AIM

It is imperative that we manage the school enrolment process to ensure the ceiling on our numbers of **550** students is not exceeded. This ceiling is subject to change by the department.

In order to do this we aim to:

- Provide an efficient and streamlined process of enrolment that satisfies the needs of students, staff and the broader Strathmore Primary School community.
- Continue to provide sufficient teaching and recreational facilities for all children and to apply the agreed policy guidelines to ensure a fair and equitable process for all enrolment applications.

ELIGIBILITY

To be eligible for enrolment, a child must have had his/her fifth birthday by April 30 in the year in which he/she commences school.

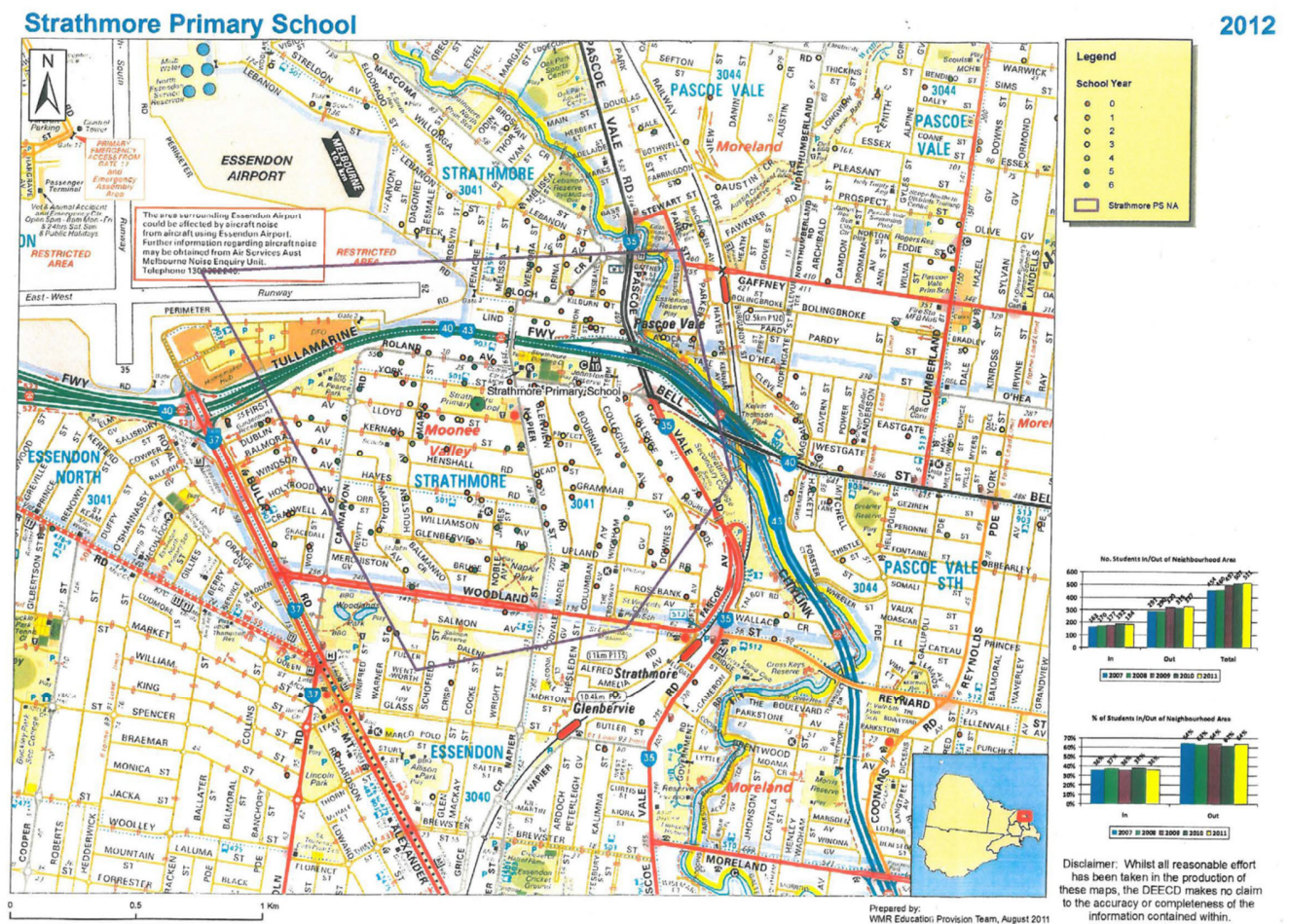
For children whose birthday falls after April 30 in the year in which he/she commences school, the application must be approved by the Department of Education before it can be considered by the school.

ENROLMENT PRIORITIES

As deemed by the Department of Education and endorsed by the Strathmore Primary School Council, the enrolment limit at Strathmore Primary School will be **550** pupils.

Where there are insufficient places at any year level for students who seek entry, the following priority is used to determine which students will be enrolled:

1. The primary purpose of Strathmore Primary School is to provide a state school based education service to those who reside within the Strathmore Primary School catchment area. Our **priority** must be students for whom Strathmore Primary School is the nearest school (by straight line radius from the school) to their permanent residential address or in the neighbourhood zone.



2. Students with siblings who will be concurrently attending Strathmore Primary School;
3. Students who live in close proximity to the school but outside the school's catchment area (by straight line radius from the school).

IMPLEMENTATION

- An 'Expression of Interest to Enrol' will be established, based on the above criteria.
- Families with prospective enrolment/s will be given a copy of this policy as part of their normal enrolment process.
- On making application for an enrolment, families will need to fulfil the above enrolment criteria.
- Enrolment applications will be accepted for all prospective students from the start of Term 2 in the year preceding the actual start date.
- A letter confirming each child's placement will be sent within two weeks of receiving the enrolment form.
- Where applicant numbers exceed available places, proof of permanent residence will be required before enrolment can be finalised (e.g. rates notice, rental agreement, gas/electricity bill or a contract of sale/occupancy).

The Principal will be responsible for overseeing the implementation and administration of this policy.

EVALUATION

This policy will be reviewed as part of the school's on-going review cycle. It is anticipated that the policy will be reviewed after four years of implementation, however, changes as deemed necessary by the school's leadership and/or changes in Departmental terminology may necessitate that the policy is reviewed at an earlier time.

THIS POLICY WAS LAST RATIFIED BY SCHOOL COUNCIL ON AUGUST, 2017