

**Acceptable Use Agreement for digital technology
Strathmore Primary School Years 1 and 2 students**

Student Agreement

When I use digital technology I agree to:

- keep myself and my friends safe whenever and wherever I use the Internet. Never give out personal details including full names, telephone numbers, addresses and images
- always keep my password secure, only telling my teacher or parents
- be responsible and respectful in how I appropriately talk to and work with others and never write or participate in online bullying
- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- remember that what I write on the Internet could stay there for a very long time
- use the Internet for educational purposes and use the equipment properly
- ask my teacher before I use images, text, audio and videos
- make sure I only use my own passwords. If someone else gives you their password, let your teacher know
- not bring or download unauthorised programs, including games, to the school or run them on school computers
- not bring any USB or other storage device to school and use it, until my teacher has given me permission and checked it for viruses

If using a phone, camera, or other mobile device I agree to:

- protect the privacy of others and never post or forward private information about another person using Short Message Service (SMS)
- only take photos and record sound or video when it is part of an approved lesson
- ask people first **before** taking photos, recording sound or videoing them (including teachers)
- seek appropriate (written) permission from individuals **before** publishing or sending photos, recorded sound or video to anyone else or to any online space
- be respectful in the photos I take or video I capture and never use these as a tool for bullying

This Acceptable Use Agreement also applies during school excursions, sleep overs and extra-curricula activities. I acknowledge and agree to follow these rules. I understand that my access to the Internet at school will be renegotiated if I do not act responsibly.

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I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in Internet and mobile technology access privileges being suspended or revoked.

Student Name**Year Level** **Date**

Student Signature.....

I agree to allow my child to use the Internet at school under the guidance of a teacher. I have discussed the potential issues and responsible use of the Internet with him/her as outlined above.

Parent/Carer Signature

If you have any concerns about this agreement or ideas for making the agreement better, please contact the school on **9379 3991** or at **strathmore.ps@edumail.vic.gov.au**.

For further Support with online issues students can call Kids Helpline on 1800 55 1800. Parents/cares call Parentline 132289 or visit <http://www.cybersmart.gov.au/report.aspx>